

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held January 7, 2013

The annual reorganization meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:35 p.m. by Steven A. Stine, Chairman Pro Tem, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present were William B. Hawk, William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steve Stine, Township Solicitor; and Ted Robertson and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Wolfe led in the recitation of the Pledge of Allegiance.

Election of the Chairman of the Board

Mr. Blain nominated William B. Hawk to serve as Chairman of the Board of Supervisors. Mr. Crissman seconded the motion. Mr. Crissman moved to close the nomination process. Mr. Blain seconded the motion. Mr Stine called for a voice vote and a unanimous vote followed.

Mr Hawk noted that the Board's main interest is to make decisions that are in the best interest of the citizens of the Township. He noted that we try to put our personal feelings and emotions on the back shelf and think in terms of the citizens.

Mr. Hawk thanked the Board for the opportunity to serve as Chairman.

Election of the Vice-Chairman of the Board

Mr. Hornung nominated David B. Blain to serve as Vice-Chairman of the Board of Supervisors. He noted that Mr. Seeds has been Vice Chairman for many years, and he has done

an outstanding job of filling in when the Chairman is not present. He noted that since this is Mr. Blain's last year as supervisor he be granted the opportunity to serve as Vice Chairman as he has given extraordinary service to the Board as a financial advisor that is almost irreplaceable. He noted that this does not reflect on Mr. Seeds' job as Vice Chairman as he reads the minutes and goes out to inspect many of the locations that are on the agenda. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Appointment of the Township Secretary, Vacancy Board Chairman, Township Treasurer and Assistant Treasurers, Township Manager, Township Solicitor, Township Engineer, Voting Delegate and Alternate to PSATS State Convention Establishment of Treasurer's Bond, Depository and Regular Board Meetings

Mr. Hawk put forth the following names for appointment to the various boards and positions:

Township Secretary – Gary A. Crissman

Assistant Secretary – William C. Seeds, Sr.

Treasurer – William C. Seeds, Sr.

Assistant Treasurer – William L. Hornung

Vacancy Board Chairman – Lohman Henry

Township Manager – George S. Wolfe

Township Solicitor – Steven A. Stine, Stine Law Offices

Township Engineer – Herbert, Rowland and Grubic, Inc.

Mr. Crissman made a motion to approve the appointments made by Mr. Hawk. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Mr. Hawk put forth the following names for appointment to the various boards and positions: He stated that he would delay appointing a representative to SCEMS at this time.

Representative and alternate to the Capital Region Council of Governments –

William C. Seeds, Sr. and Matthew Miller

Voting delegate and alternate to Pennsylvania State Association of Township

Supervisors State Convention – William B. Hawk and Gary A. Crissman

Representative to the Dauphin County Tax Collection Committee and Alternative

William B. Hawk and Gary A. Crissman

Emergency Operations Director – Officer Ralph Palm

Mr. Crissman made a motion to approve the appointments made by Mr. Hawk. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Mr. Hawk noted the following items:

Establishment of Treasurer's Bond – \$1,000,000.00.

Designation of Township Depository – M & T Bank.

Mr. Crissman made a motion to approve the Treasurer's Bond and Township Depository. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Establishment of the Meeting Schedule for Board Meetings – First three Tuesday's of each month, except for holidays or Election Day. The first and third Tuesday would be the business meetings starting at 7:30 p.m. and the second Tuesday would be the workshop meeting starting at 6:00 p.m.

Mr. Crissman made a motion to approve the Board meeting schedule. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Authorization to the Secretary or Treasurer to pay all fixed expenses which resulted from Prior Board Action.

Mr. Crissman made a motion to authorize the secretary or treasurer to pay all of the fixed expenses which resulted from prior Board action. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Board, Commission & Committee Appointments

Mr. Hawk put forth the following names for appointment to the following boards, commissions and committee members:

Audit Committee – David B. Blain, Gary A. Crissman and George S. Wolfe, for a one-year term.

Arts Advisory Council – Mary Grace Newsome, David Russell, Stanley Smith, and Patricia Crawford, for a one-year term.

Friendship Center Operating Board – Thomas B. George Jr., and John Deiter, for a three-year term.

Greenway Committee – James Seidler (Parks and Recreation), Roy Newsome, (Planning Commission), Angela Sedun, Betsy Sibert, Priscilla St. Jacques Glusko, Michael Smith, and Rogette Harris, for a one-year term.

Parks and Recreation - Neal Johnson and Robert B. MacIntyre, for a five year term.

Planning Commission – Robin Lindsey and W. Roy Newsome, for a four-year term.

Public Safety Committee – Chief and Presidents of Colonial Park, Linglestown and Paxtonia Fire Companies; Fire Marshall Richard Needham; Public Safety Director David Johnson; Representative from South Central Emergency Medical Services; and Emergency Operations Director, Officer Ralph Palm.

Shade Tree Commission – Tim Murphy, for a five-year term.

Community Engagement Committee – Patricia Crawford, Arts Council; Robert MacIntyre, Parks and Recreation; Sandy Prahl and Bruce Senft, Friendship Center Operating Board; Priscilla St. Jacques Glusko and Mike Smith, Greenway Committee; and Stan Smith, Arts Council and Parks and Recreation Board.

Mr. Crissman made a motion to approve the appointments to the various boards, and commissions as stated by Mr. Hawk. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

BUSINESS MEETING

Public Comment

Ms. Georgiana Weaver, 4616 Berkley Street, explained that she has spoken with Corporal Needham several times on an issue that she has in her neighborhood. She explained

that they have pet rabbits running at large. She explained that a neighbor on Marblehead Street has released the rabbits. She noted that the owner stated that they are free range rabbits and she noted that he also has chickens. She explained that he sells the chicken eggs in the front of his home and he keeps them contained in his yard. She noted that the 15 or more house pets or bunnies that are now all over the neighborhood since the beginning of summer have eaten up everyone's gardens and are destroying their yards. She noted that she caught three rabbits and found homes for them, but there are at least 12 to 15 more rabbits wandering in the neighborhood. She explained that they have been hit by cars, cats are chasing them and the dogs want to eat them. She explained that she has been feeding the rabbits as they are starving to death.

Ms. Weaver explained that Corporal Needham has been to the property owner's home twice and they admitted to owning three rabbits and stated that they are penned in their yard, but she knows that the rest of the rabbits belong to them. She noted that the rabbits have eaten all the residents' gardens and are now scavenging from all the yards. She questioned what help the Township could provide for this situation. She noted that she has trapped three rabbits, and questioned if there was an ordinance against this man allowing the rabbits to run free.

Mr. Wolfe noted that the regulations specifically relate to dogs running at large and even feral cats can be problematic for the Township to regulate. He noted that he has never had an issue with rabbits before and he would have to research it. He explained that the Second Class Township Code requires the regulation of dogs running at large but that is the only animal required to be covered by ordinance.

Ms. Weaver noted that one rabbit died in her neighbor's arms violently. She noted that they have tried as a group to do what they can. She explained that Corporal Needham stated that he did not know of any ordinance to cover this but he mentioned that they don't have enough

property to have chickens and rabbits and to sell their eggs. She noted that they don't have land large enough to have a farm where they could house those types of animals. She explained that the neighbor stated that the rabbits get loose and there is nothing they can do about it. She explained that the property owner has a swinging gate for his vehicle and the rabbits can get out of the yard by going underneath. She explained when she drove by their home and saw a dead chicken lying in their yard. She noted that they are not caring properly for those animals and one neighbor is very upset as the rabbits are chewing up their yard.

Mr. Hawk noted that this is the first rabbit problem brought to the attention of the Board. He noted that Mr. Wolfe would look into this situation.

Mr. Seeds questioned if Ms. Weaver had contacted the Humane Society. Ms. Weaver answered that they told her that they must catch the rabbits and then they could bring them to the Humane Society. She noted that recently they were told that the Humane Society is full and that they won't take the rabbits. She noted that the bunny people are full and they won't take the rabbits. She stated that she went to the Farm Show and spoke with bunny owners and asked them if she catches the bunnies will they take them. She explained that she was told that they are expensive rabbits and worth money. She noted that the man from the Farm Show stated that he would take the rabbits but she can't catch the bunnies.

Mr. Seeds noted that there was just an incident where horses were taken from an owner as they were neglected. He questioned if there was a State law to cover that. Ms. Weaver answered that the Humane Society will not help the neighbors, noting at first they were willing to take them but now they say they have no room. Mr. Seeds noted that they may charge you if they take them. Ms. Weaver noted that they had a feral cat problem and she was involved with helping to start that program in the Township. She noted that it has seemed to calm down. She noted by summertime there will be rabbits all over the place.

Mr. Hornung noted that he could lend Ms. Weaver some traps to try to get the rabbits at no charge, and if she comes to the store he would show her how to set the traps so that the door closes after the animal gets into the trap. Ms. Weaver noted that when she set her trap the animal was able to get in, eat the food and get out. Mr. Hornung noted that you close one door and put the food to that side so they have to step on the plate to close the door. Ms. Weaver noted that she would take Mr. Hornung up on that offer. Ms. Weaver noted that Corporal Needham was very nice and helpful.

Chairman & Board Members' Comments

Mr. Hawk noted that everyone has been worried about the impact from the fiscal cliff that was to occur in January. He noted that legislation was passed by the legislators on January 1, 2013 by the skin of their teeth. He noted that the good news is that it will have negligible immediate impact on the municipal bond, bond market and financing of municipal bond issuance. He noted that is good news for the Township as the Township is getting ready to reissue \$10 million worth of bonds that will save the Township a little over \$1 million. He noted that the Board will be working on this by the end of January.

Mr. Hawk explained that automatic budget cuts have been delayed for at least two months, with most of the issues being addressed by the Senate. He noted that the Federal government met its \$16.4 trillion dollar statutory limit on December 31, 2012 and they have a lot of work to do when they start discussing the finances in Washington this month.

Manager's Report

Mr. Wolfe noted that he had nothing to report.

OLD BUSINESS

Resolution 13-01; Appointing a certified public accountant to audit the funds and accounts of the Township for the 2012 fiscal year

Mr. Hawk noted that Resolution 13-01 would appoint a certified public accountant to audit the 2012 funds for the Township.

Mr. Wolfe noted that this required resolution allows the Board to appoint Zelenkofske Axelrod, LLC (ZA) to audit the accounts for Lower Paxton Township and the Authority and the Friendship Center for the 2012 fiscal year. He noted that the Township and Authority has outstanding municipal bonds and a requirement of the bond is that the Township obtain an independent audit from a licensed CPA; therefore, the Board is required to employ a CPA to audit its books on an annual basis. He noted that the fee for services as proposed by ZA is \$35,335.00 and it is staff's recommendation that the board act on this resolution. He noted that it is an action in accordance with the three-year proposal accepted by the Board for 2010, 2011 and 2012 fiscal years. He noted that this will complete the three-year proposal that the Board previously accepted.

Mr. Crissman made a motion to appoint, through Resolution 13-01, the accounting firm of Zelenkofske Axelrod, LLC, to audit the funds and accounts of the Township, Friendship Center and Sewer Authority for the 2012 fiscal year in the amounts of \$35,335. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 13-02; Accept the proposal of Boenning and Scattergood to serve as Underwriter in the issuance of General Obligations Bonds

Mr. Wolfe noted that adoption of this resolution will complete nearly four months of work where the Board solicited proposals for bond counsel, financial advisor and underwriter. He noted that the Board has selected the bond counsel and financial advisor and is now in a position to select its underwriter. He noted that this resolution would approve using Boenning

and Scattergood as the underwriter for general obligation bonds to be sold at a negotiated sale pursuant to the Local Government Unit Debt Act. He noted that the Township has approximately \$10 million in bonds that are available for refunding and it will result in a lower interest rate on those bonds saving the Township approximately \$1 million to \$1.2 million. He noted that the Board will undertake this activity between now and April 1st of this year. He noted that staff recommends that approval of this resolution to move forward with the refunding.

Mr. Crissman noted that this approval will move the Board one step closer to the process that it has undertaken over the past few months and he would move to approve Resolution 13-02, accepting the proposal of Boenning and Scattergood as the underwriter for the resale of the general obligation bonds. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

NEW BUSINESS

Hutch Junk Yard License renewal

Mr. Hawk noted that Francis R. Hutchinson has submitted an application for a Junk Yard business located at 6861 Blue Ridge Avenue. He noted that the Board must approve the Junk Yard License annually.

Mr. Wolfe noted that the facility was inspected by staff and found to be in compliance with all Township regulations.

Mr. Blain made a motion to approve the Junk Yard License Renewal for the Hutch Junk Yard located at 6861 Blue Ridge Avenue. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Action on bids for replacement of the PC-1G and PC-1H Interceptor

Mr. Wolfe noted that the Interceptor is located in the Paxton Creek 1G and 1H mini basins and the bid is only for an interceptor replacement and does not involve any private property. He

noted that 11 bids were submitted in accordance with the bid advertisement and Wexcon, who has done prior work for the Township and Authority, was the lowest responsible bidder in the amount of \$1,010,815. He noted, of the 11 bids submitted, eight were within 15% of this amount resulting in a very competitive bidding environment for this job. He noted that the bid submitted by Wexcon is complete and staff and the CET engineers recommend award of the bid, subject to receipt of a Water Quality Management Part II Permit for this job. He noted that staff has not received the required Department of Environmental Protection (DEP) permit.

Mr. Seeds questioned if Mr. Stine reviewed the bid documents and bid bond. Mr. Stine answered that he did and he found them to be complete.

Mr. Hornung noted that he would like to make a comment about the bids. He noted that staff has tried to save the Township a lot of money and it has been working and this project is a great example of that. He noted that it is being done on the backs of staff as it was done without increasing staff. He noted that the Board has taken advantage of the economic conditions and its ability to borrow money at very low rates. He noted that the Township has borrowed funds and it will continue to do this as it will save the Township money. He noted that there were 11 bids and most were very close in amount going from \$1 million to \$2.6 million. He noted, in the past, the Township struggled to get one bid and now the bids are very low saving from 10% to 15%. He noted that we have doubled or tripled the amount of contracts that are being worked all over the Township as we must maintain a certain replacement schedule with DEP to achieve non-overflows when the Township has storms affecting the sewer system. He noted that the Board has accelerated the timing to take advantage of the economic situation to save the Township millions of dollars. He noted that staff has doubled or tripled the output of contracts and are watching over that work to ensure that they are completed properly, and we have done this without increasing staff. He noted that staff is working very hard to ensure that we pull this off and get it done.

Mr. Blain noted on top of the money that we are saving, the fact that we have been able to borrow money at a very low rate, accelerate the construction work, and save operating cash in regards to the large fines that were paid to DEP in the mid 1990's for overflows.

Mr. Crissman made a motion to award the project to Wexcon for the PC-1G and 1H Forest Hills Interceptor with a bid price of \$1,010,815, conditional upon receipt of the Water Quality Management Part II DEP Permits. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on the Second Amendment to the Second Consent Decree and
Settlement Agreement for sanitary sewer facilities

Mr. Wolfe noted that the Second Consent Decree and its second amendment govern the sanitary sewer that Mr. Hornung referenced earlier. He noted by this document the Township has pledged and is required to update a significant amount of its sanitary sewer system. He explained, accompanying the agreement is a settlement agreement which provides certain promises to three developer petitioners who had an interest in the Beaver Creek Sanitary Sewer basin over the past several years. He noted that the second amendment to the Consent Decree and the Beaver Creek Settlement Agreement have been reviewed by all parties which include the developer petitioners on the Settlement Agreement and on the Second Amendment to the Second Consent Decree, as well as Lower Paxton Township, its Authority, DEP, and Swatara Township Authority.

Mr. Wolfe noted that Mr. Stine was instrumental in negotiating and preparing this document and any questions in regard to this can be directed to him.

Mr. Seeds noted that they are two separate issues and questioned if the Board would be voting on them separately. Mr. Stine answered they do not have to be acted upon individually as they are related documents, as one needs the other, so even though they are independently signed, they are contingent upon each other.

Mr. Seeds noted the he had a discussion earlier in the day with Mr. Wolfe in regards to the developer petitioners, with the agreement that is pending with the settlement for the amount of permits that they have been getting for a number of years. He questioned Mr. Wolfe if he spoke to Mr. Stine on that. Mr. Wolfe answered yes. Mr. Seeds questioned if this agreement was negotiated with the developer petitioners. Mr. Stine answered many years ago. Mr. Seeds questioned how this new agreement differs from what was previously in place. Mr. Stine answered that one or two of the developer petitioners do not draw permits anymore as there is not much activity anymore. He noted that only one developer petitioner remains who is building and he doesn't do much work in this area. Mr. Seeds noted that one of the three could need permits or all three could acquire more land and decide to develop those lands and they are still guaranteed the 96 permits. Mr. Stine answered yes. He noted that the remainder of developers or builders would get the remaining permits. Mr. Stine answered that is correct. Mr. Seeds noted that the Authority would like to close the DeSouza Packing Plant that is now operated by the Township sometime in the near future. He noted under the new agreement the Township can acquire and carry over permits so we could reach the required number of 258 permits and at that point we could decommission that package plant. He noted if more permits are allowed by DEP, noting that the developer petitioners are allowed 60% and the remainder would go to the other developers, and the fact if there was a moratorium in the future, we would revert back to the 96 permits or the 60%/40% disbursement in the future for an unlimited period of time. He noted that we would have to go three years without one overflow for the Township to be released from those restrictions. He questioned if that was in the existing agreement or is that something new. Mr. Stine noted that those terms were part of the negotiations process from years ago. He noted that the only difference is that before the Township was not allowed to accumulate permits so we could decommission the package plant, but now we are and we will accumulate those and once

we have accumulated enough permits, then we can send all those flows to the Swatara Treatment Plant and get rid of the package plant.

Mr. Seeds noted that at least two of the three developers at this point of time have completed their developments, but in the future they could acquire more lands to develop. He noted that some developers are looking at future projects within that basin and he has a concern that the Township will have enough permit available for development. He noted that the Township needs more developments as it is good for the Township and economy, and he would hate to see any future development stifled due to the lack of permits that we are bound by for an unknown number of years. He questioned Mr. Stine if this is the best deal we can get. He questioned if we can get out of the 60%/40% requirement. Mr. Stine answered only if all parties are willing to do that. Mr. Seeds noted if the three developer petitioners don't agree to it we would have to go back to court. Mr. Stine noted that we would not go back to court, as it is an enforceable agreement. He noted that the new agreement has many terms that are beneficial to the Township. Mr. Seeds questioned if there are time restrictions on the agreement that was struck a number of years ago. Mr. Stine answered no; however, there is if there are no overflows as it would terminate it. Mr. Seeds noted that it could also be reinstated. He noted if we are released from it, if we have overflows in the future, we could go back to a 98 permits and the three developer petitioners would be guaranteed the first 96 of those permits. Mr. Stine noted in all these years that the agreement has been in effect, we have never in any one year used all the permits. Mr. Seeds noted that he is aware of that and hopes that the economy improves... Mr. Stine noted, at the time that the agreement was negotiated, Beaver Creek development was booming and even then they never used all the permits. He suggested that we are pretty safe with the allotment that we have. He noted that he does not foresee the Township running out of permits.

Mr. Seeds noted that he is concerned that we have enough permits for some of the developers, now that the economy is improving, and they are trying to start up construction activities again. He noted that he does not want to handicap any of them if we are entering into an agreement that would limit development. Mr. Seeds questioned Mr. Stine if it is a good agreement. Mr. Stine answered that staff agrees that it is; as well as the Township Engineer, CET and Sewer Department Director. He explained that he relied on those individuals for the operations part of the agreement.

Mr. Crissman made a motion to approve the Second Amendment to the Second Consent Decree and Settlement Agreement for sanitary sewer facilities. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on proposal from Zelenkofske Axelrod LLC to provide audit services to the Township and Authority for fiscal years 2013, 2014, and 2015

Mr. Hawk noted that the Township has a proposal from Zelenkofske Axelrod, LLC (ZA) to provide audit services to the Township and Authority for fiscal years 2013, 2014 and 2015.

Mr. Wolfe noted that the proposal is for the same entitles, the Township, Authority and the Friendship Center, and the cost for services proposed for 2013 is that same as 2012, \$35,335; the proposal for 2014 and 2015 is an increase of 2.5% per year.

Mr. Blain made a motion to approve the proposal from Zelenkofske Axelrod, LLC to provide audit services to the Township and Authority for fiscal years 2013, 2014, and 2015 with the pricing as Mr. Wolfe listed. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 13-03; Authorizing the adoption of a Premium Only Plan for group medical insurance benefits

Mr. Wolfe noted that beginning this year and continuing next year, groups of municipal employees will begin to contribute to the cost of health insurance to the Township. He noted in

adopting a premium only plan for group medical insurance benefits, the employees will be allowed to pay their portion of the premium at pre-tax dollars as opposed to post-tax. He noted that it is staff's recommendation that the Board take action to approve this Resolution.

Mr. Crissman made a motion to approve Resolution 13-03; authorizing the adoption of a premium only plan for group medical insurance benefits as outlined by Mr. Wolfe. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

IMPROVEMENT GUARANTEES

Mr. Hawk noted that there were six Improvement Guarantees.

The Townes at Autumn View

An extension and 10% increase in a letter of bond with Developers Surety and Indemnity Company, in the amount of \$52,407.20, with an expiration date of January 7, 2014. (This was only extended until July 7, 2013.

5710 Union Deposit Road

An extension and 10% increase in a letter of credit with Integrity Bank, in the amount of \$399,406.48, with an expiration date of January 7, 2014.

Wilshire Estates, Phase I

A change in financial institution for a letter of credit to Jonestown Bank and Trust Company, in the amount of \$293,700.00 with an expiration date of January 7, 2014.

990 Briarsdale Road

An extension and 10% increase in a letter of credit with Fulton Bank, in the amount of \$19,844.00, with an expiration date of January 7, 2014.

Amber Fields, Phase I

An extension and 10% increase in an escrow with Lower Paxton Township, in the amount of \$7,403.96, with an expiration date of January 7, 2014.

Amber Fields, Phase III

An extension in an escrow with Lower Paxton Township, in the amount of \$8,239.00, with an expiration date of January 7, 2014.

Mr. Seeds noted that the Towns of Autumn View guarantee was last reduced in April of 2008. He noted that the construction has been completed and what remains to be done is some infiltration work and paving. He noted that the final road course has not been installed. He explained that he does not want to extend it for another year, only six months and he agrees with the 10% increase. Mr. Hawk questioned Mr. Seeds how long he wanted to extend it to. Mr. Seeds answered July 7, 2013 to provide enough time to get the work done.

Mr. Crissman made a motion to approve the Improvement Guarantees as proposed except for the Towns at Autumn View guarantee, only providing an extension until July 7, 2013. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority and the PNC Authority Purchase Cards. Mr. Crissman seconded the motion, and a unanimous vote followed.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting, Mr. Blain seconded the motion, and the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Approved by,

Maureen Heberle
Recording Secretary

Gary A. Crissman
Township Secretary